



ASMMIRT 2017 Electronic Poster Presentation information and advice

Electronic posters (ePosters) will once again be used at ASMMIRT 2017. To assist you with your ePoster presentation please take the time to read the following instructions.

ePoster authors / presenters are required to register for the meeting **by Wednesday 14 December prior to the close of early bird on Friday 16 December 2016** via <http://asmmirt.com/2017/#registration>

There are 2 main options for your ePoster presentation at ASMMIRT 2017.

1. Have your ePoster on the website / App in the conference lead up and at the computer terminals at the event so that delegates can view your e-posters before, during and after the conference.
2. In addition to item (1), you will also have the opportunity to have a scheduled short presentation with question and answer time.

We will schedule and advertise the program of presentations for the main breaks and at this stage envisage them to be around 5-7 minutes in total.

Please advise us if you want to make yourself available for a short question and answer session in the trade / exhibition hall. You can do this when you upload your ePoster.

File size

ePoster are to be no larger than **20MB** in size.

Page limit

ePoster are to be a **maximum of 6 slides only**.

Recommended headings

Title
Introduction/ Background / Objective (can be separated)
Participants / Methods
Results
Conclusions
References / Bibliography
Acknowledgements
Further Information

Layout



Authors name and affiliation = top right

Title = top left

ePosters must meet the following criteria:

Format

ePosters will be accepted in **PPT** format only. As the posters will be viewed on computer terminals onsite, we ask that you distribute the poster content over multiple slides like a normal presentation. There is also a feature on the terminals to view all slides on the same page

Version

We are happy to receive the following files Microsoft PowerPoint 2007, 2010.

Template

Please use ASMMIRT 2017 template for your submission. Please download your template from the ePosters page of the conference website.

PLEASE DO NOT CHANGE the size of the ePoster template as it is sized and designed to fit the presentations screens and mobile devices.

Images

- JPEG images are the preferred file format for inserted images and for on screen presentations.
- Images should be inserted into the slide using the “insert/picture/from file” command.
- Please ensure that your images fit inside the containing slide. You may have to resize and/or crop them.
- Compress your images using the “file/save as/tools/compress pictures” command.

Font

- For cross platform compatibility, use fonts such as Arial, Verdana, Calibri, Times New Roman.
- Proof read and spell check your presentation.
- Recommended font size minimum is 12 Point. Anything from 12-16 point is recommended.

Figures

Should be labelled as example below – labelling should be 12 point font.

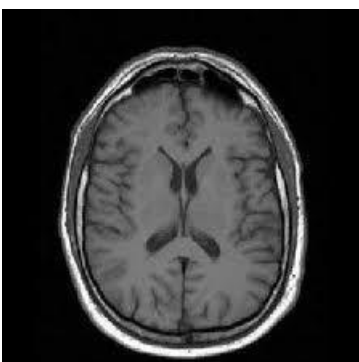




Figure 1 A relevant image

Tables

Should be labelled as example below

Table 1 Example of a table

Heading 1	Heading 2	Heading 3
Entry 1	Entry 2	Entry 3

Colour

Choose colour combinations that make your text easy to read such as;

- Light backgrounds (white, yellow, light blue) with dark fonts (black, navy blue, dark green).
- Dark backgrounds (blue, purple) with light fonts (white, yellow, cyan).
- Avoid using red or green in any fonts or backgrounds as these colours that are difficult to read.

Animations, movies and audio

No animations, movies or audio will be supported for the electronic posters at ASMMIRT 2017.

How / where to upload your presentation

Your ePoster presentation must be uploaded to ASMMIRT 2017 website **by COB Monday 30 January 2017.**

Upload your presentation at the ePosters page of the ASMMIRT 2017 website. You will be asked to include your details and those of co-authors, keywords for search purposes, your abstract number, modality/category, and if you are available for ePoster Q&A during one of the lunchtimes at the conference.

In February we will ensure all accepted ePosters are submitted correctly and approved by the scientific committee for viewing at the meeting. They will then be loaded into the ePoster system for viewing online and at the conference.

For further details or assistance with your ePosters please contact us at

conferences@asmirt.org (please use the wording ASMMIRT ePosters 2017 in the title of the email)